Microsoft OneDrive

Guides on logging in, uploading files, and managing permissions for Microsoft OneDrive

- Help Catalog

Help Catalog

List of Microsoft OneDrive resources:

Basics:

Video Training (source: Microsoft OneDrive Video training)

Quick Start	**Quick start**
Get started with OneDrive (business)	**Get started with OneDrive (business)**
Manage your files	**Manage your files**
Share and sync	**Share and sync**

Source: OneDrive Training Website

Uploading Files

1. Uploading Files to OneDrive for Business
2. Create a document from OneDrive for Business
3. Add and sync shared folders to OneDrive
4. Save screenshots to OneDrive automatically
5. Save photos and videos to OneDrive automatically
6. File types supported for previewing files in OneDrive, SharePoint, and Teams
7. Files save to OneDrive by default in Windows 10

Managing Files

1. Find your SharePoint and Teams files in OneDrive for Business
2. Move files and folders between OneDrive and SharePoint

3. Copy files and folders between OneDrive for Business and SharePoint sites
4. Sort, rename, or move photos and files in OneDrive
5. Organize and find photos in OneDrive
6. Download files and folders from OneDrive or SharePoint
7. Use OneDrive to fetch files on a PC
8. Delete files or folders in OneDrive

Securing your Files

1. Back up your Documents, Pictures, and Desktop folders with OneDrive
2. Restore deleted files or folders in OneDrive
3. Restore a previous version of a file in OneDrive
4. Restore your OneDrive
5. Ransomware detection and recovering your files
6. What to do when a malicious file is found in SharePoint Online, OneDrive, or Microsoft Teams
7. Report abuse in OneDrive
8. How OneDrive safeguards your data in the cloud